



Education and Culture DG

# Lifelong Learning Programme



## PMeXtra

### Project management for SMEs/NGOs - exchange of experience for trainers

#### Evaluation form for the dissemination workshops

In order to improve the organization of this kind of events and meet your expectations regarding the activities and the results of the workshops organized through this project, please complete the following evaluation form.

1. Institution/ Organization: .....

2. Name: (optional).....

3. Area of expertise: .....

4. Subjects of interest: .....

5. How did you find out about this workshop? (tick the boxes corresponding to your answer)

E-mail	Internet	Project's brochure	From a colleague or a friend	I was directly invited	Other
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If you ticked 'Other' box, please mention how you found out about the workshop.....

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This project has been funded with support from the European Commission. This publication [communication] reflects the views only of the author, and the Commission cannot be held responsible for any use which may be made of the information contained therein.



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6. Please tick one box in each of the rows below under the expression that best matches your opinion

	<b>Strongly agree</b>	<b>Agree</b>	<b>Neutral</b>	<b>Disagree</b>	<b>Strongly Disagree</b>
The agenda of the workshop was well organized	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
All items from the agenda were addressed in the times allotted for them	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The support material and the handouts I got during the workshop were useful	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The discussions during this workshop covered my area of interest and needs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The tutors/speakers invited have very good skills and knowledge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The workshop activities have inspired me	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The workshop offered me the opportunity of networking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If you have any observations or suggestions for the next project meetings, please write them below

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Thank you very much!